

# **SUBMISSION GUIDELINES FOR MACAU JOURNAL OF NURSING**

## **1. Purpose of the Magazine**

Macau Journal of Nursing (MJN), hosted by Kiang Wu Nursing College of Macao, was established in 2001. It is the first academic journal in nursing in Macao Special Administrative Region, aimed at promoting the development of academic research in nursing and health sciences in Macao. The journal provides a platform for healthcare professionals to share knowledge related to clinical practice, education, management, and research. The International Standard Serial Numbers (ISSN) of Macau Nursing Journal are: ISSN1681-1534 (print) and ISSN 2522-6428 (online). It is indexed as a source journal by EBSCO Publishing, Inc. and is included in the international database CINAHL.

Macau Nursing Journal welcomes submissions from domestic and international experts and colleagues in Chinese or English. Submissions can cover a variety of topics, including research, reviews, case reports, commentaries, or perspectives.

## **2. Submission and Review**

### **2.1 Overall Requirements for Manuscripts**

Manuscripts submitted to MJN should be scientific and practical, with clear

arguments, reliable data, concise writing, and clear structure.

Multiple submissions are strictly prohibited. Manuscripts must not have been published in other journals or be under review elsewhere, with the exception of being presented in abstract form at academic conferences.

## 2.2 Submission Methods and Review Time

The journal accepts submissions via MJN's webpage ([https://www2.kwnc.edu.mo/zh\\_hant/standard/macau\\_journal\\_of\\_nursing\\_Contribute.html](https://www2.kwnc.edu.mo/zh_hant/standard/macau_journal_of_nursing_Contribute.html)) and via email ([mjn@kwnc.edu.mo](mailto:mjn@kwnc.edu.mo)).

To ensure the quality of the articles published in this journal, we employ an anonymous triple review process. The review to publication cycle is approximately three months, and active cooperation from authors can significantly shorten the overall time required for the process.

## 2.3 Publishing Fees and Downloads

There are no fees charged to authors for manuscript review and publication. PDF version of the article can be downloaded from the official website of MJN ([https://www2.kwnc.edu.mo/zh\\_hant/standard/macau\\_journal\\_of\\_nursing.html](https://www2.kwnc.edu.mo/zh_hant/standard/macau_journal_of_nursing.html)) once the article is published. The full text can also be downloaded from the databases that index this journal.

## 3. Requirements for Manuscript Writing

### 3.1 Font and Word Count

For manuscripts in Chinese, use Traditional Chinese 12-point PMingLiU font; for manuscripts in English, use Times New Roman font with double line spacing. In Chinese manuscripts, paragraphs should be indented by two Chinese characters; in English manuscripts, paragraphs should be indented by four English letters.

The punctuation for the main text, citations, and references should use full-width characters, with page numbering starting from the first page.

Full-length research articles and case reports should be 4000-6000 words, review articles should be 5000-7000 words, and commentaries or perspectives should be 3000-4000 words (excluding references).

### 3.2 Title

Title of the manuscript should be concise, eye-catching, and reflect the theme of the article. It must have a corresponding title in both Chinese and English, with the Chinese title ideally not exceeding 20 characters. Avoid using symbols and abbreviations in the title whenever possible.

### 3.3 Authors

Authors should be the individuals or organizations that have made substantial contributions to the paper, and the order of authorship should be

arranged according to the extent of their contributions. The order should be agreed upon prior to submission and, in principle, should not be changed after submission.

If a change is necessary, a request signed by all authors must be submitted.

It is also required to include the name of the institution for each corresponding author, the institution's address, and contact information.

### 3.4 Abstract

An abstract must be provided in both Chinese and English for all types of articles submitted.

For research articles, the abstract should be structured and include headings such as "Objective," "Methods," "Results," and "Conclusion." Other types of articles may be unstructured but must reflect the focus of discussion and unique findings. Authors can refer to similar articles in this journal for formatting.

The abstract should be approximately 200-400 words.

### 3.5 Keywords

Keywords are words or phrases that best reflect the thematic information of the article and can be subject terms or free terms.

Keywords should be in full form, but recognized abbreviations may be used; for example, "新型冠状病毒性肺炎" (Coronavirus Disease 2019) can be abbreviated to "新冠肺炎" (COVID-19).

Each article should provide 3-5 keywords in both Chinese and English, separated by semicolons (;).

### 3.6 Main Text

Research articles should include the following sections: introduction, a concise literature review, methods, results, discussion, and conclusion. Other types of articles can refer to the format of similar articles in this journal.

The headings should use a continuous Arabic numeral coding system, with the hierarchy generally not exceeding four levels. The first-level heading is labeled as 1, the second-level heading as 1.1, the third-level heading as 1.1.1, and the fourth-level heading as 1.1.1.1.

### 3.7 Tables and Figures

Text within body (cells) of tables and figures can be single line spacing, 1.5 line spacing, or double line spacing, depending on which is most effective for delivering the information. However, the formatting throughout the entire text must be consistent. Tables and figures should be clearly drawn and numbered consecutively in the order they appear, such as Table 1, Table 2, or Figure 1, Figure 2. They should be presented in good clarity and contrast.

### 3.8 In-Text Citations and References

In-text citations and references should follow the APA 7th edition format.

### 3.8.1 In-Text Citations

Every citation in the main text must appear in the reference list, and all references in the list must be cited in the main text.

There are two main ways to cite: 1) Directly citing the author's name within the text, with the name outside the parentheses and the year inside; 2) Directly citing the results or arguments of the research, with both the name and year inside the parentheses.

For articles with two or fewer authors, all authors must be listed in each citation. For English sources, if the author is an organization, the main words of the organization's name should be capitalized. For articles with three or more authors, only the first author should be listed followed by "et al." for subsequent citations.

For the same viewpoint with multiple works cited, the citations should be arranged in the alphabetic order (or strokes in Chinese) of the authors' last names within parentheses, separated by semicolons. If citing multiple works by the same author published in different years, list the author's name once followed by the publication years in ascending order. If the works are published in the same year, add suffixes like a, b, c, etc., after the year to differentiate them.

### 3.8.2 References

For articles with 20 or fewer authors, all authors must be listed, separated by commas (.). For articles with 21 or more authors, list the first 20 authors followed by an ellipsis (...), and then list the last author.

Digital Object Identifier (DOI) or Uniform Resource Locator (URL) is not mandatory. Do not add a period after the DOI or URL, as it may affect functionality of the link. The format for DOI is <https://doi.org/xxxxx>

References should be sorted in alphabetic order (or strokes in Chinese) of the authors' last names. If there are multiple works by the same author, arrange them by year. Chinese and English references should be sorted separately, with Chinese references listed first and English references listed afterward.

#### 3.8.2.1 Format for Periodically Published Academic Journals

- Author (Year). Title of the article. *Name of the Journal*, volume(issue), page number. DOI
- Title case for titles of English journals (capitalize the initial letter of each major word), and sentence case for article titles (capitalize only the first word of the sentence and proper nouns).

#### 3.8.2.2 Format for Books

- Author (Year). *Title of the book* (Xth edition). Publisher. DOI/URL
- Title case for titles of English books (capitalize the initial letter of each major

word).

### 3.8.2.3 Format for Academic Reports

- Author (Year). *Title*. Publisher/Editorial organization/Department name.  
URL
- Sentence case for titles of English reports (capitalize only the first word of the sentence and proper nouns).

### 3.8.2.4 Format for Authoritative Online Sources

- Author/Name of webpage organization (Year, month, day). *Title*. URL
- Sentence case for titles of English online sources (capitalize only the first word of the sentence and proper nouns).

### 3.8.2.5 Format for Dissertation

- Author (Year). Title [Doctoral / master's thesis]. Name of university.
- Title case for titles of English Dissertation (capitalize the initial letter of each major word).

## 4. Special Instructions

Authors should uphold academic integrity and ensure that their work does not involve confidentiality issues or disputed authorship. Authors of manuscripts intended for publication must submit a signed copyright authorization form after review.